

School Governors

St Nicholas Church of England School Governing Body 2018/19

Headteacher: Mrs R Woods

Chairperson: Mr J Howell

Vice- Chairperson: Mrs Glenda Cain

Clerk to the Governors:

Mrs S Browne

Name	Category	Date Appointed	Appointed by	End of Term in Office	Roles and Committees
Mrs Rebecca Woods	Headteacher	01/04/2009	Governing Body	N/A	Headteacher
Mr John Howell	Chair	01/09/1995	Governing Body	05/07/2022	Chair, Finance, Curriculum, Staffing, Headteacher's Performance Management
Mrs Glenda Cain	Foundation	01/09/1989	St Nicholas C of E Church	05/07/2022	Staffing (Vice Chair) Admissions, Finance(Chair), Christian Distinctiveness, Pupil Discipline, Headteacher's Performance Management, Complaints and Hearings, Staffing Dismissals (Chair)
Mrs Gill Enstone	Foundation	01/09/1994	St Nicholas C of E Church	05/07/2022	Curriculum (Vice Chair), Staffing (Chair) Headteacher's Performance Management, Pupil Discipline Committee, Christian Distinctiveness, Pay & Grading, Complaints & Hearings Staffing Dismissals

Rev Janet Roberts	Foundation	01/01/2013	St Nicholas C of E Church	N/A	Staffing, Appeals, Christian Distinctiveness (Chair) Safeguarding Case Manager, Staffing dismissal appeals.
Mr John Rankin	Local Authority	01/12/2004	Local Authority	11/07/2022	Finance (Vice Chair), Complaints & Hearings, Admissions, Pupil Discipline, Pay and Grading
Mrs Louise Sigh	Parent	08/10/2018	Parent Election	08/10/2022	Curriculum & Appeals
Mrs Nicola Wilson	Foundation	01/01/2013	St Nicholas C of E Church	30/12/2020	Curriculum (Chair), Finance, Pay & Grading, Appeals
Miss Rachel Cunningham	Staff	09/10/2013	Staff Election	08/10/2021	Curriculum & Christian Distinctiveness (Vice Chair)
Rev Ravi Sangra	Foundation	31/10/2017	St Nicholas C of E Church	30/11/2021	Christian Distinctiveness, Finance & Curriculum, Staffing dismissal appeals
Mr Phil Robinson	Parent	3/10/2016	Parent Election	02/10/2020 Years	Staffing & Complaints and Hearings, Staffing dismissal appeals
Mrs Glynis Johnston	Foundation	29/01/2016	St Nicholas C of E Church	28/01/2020	Staffing, Finance, Complaints & Hearing (Chair) Pay&Grading. Staffing Dismissals

Former Governors 2016/17

Name	Category	Date Appointed	Appointed by	Term of Office	Stood Down
Mrs Nicola Jeens	Foundation	October 2013	St Nicholas C of E Church	4 Years	July 2017
Mr Pete Lovatt	Parent	01/10/2014	Staff Election	4 Years	October 2018

Committees 2018/2019

Curriculum	Finance	Staffing	Christian Distinctiveness	Pay & Grading
Chair Mrs Nicola Wilson	Chair Mrs Glenda Cain	Chair Mrs Gill Enstone	Chair Rev Janet Roberts	Chair Mrs Glynis Johnston
Mrs Rebecca Woods	Mrs Rebecca Woods	Mrs Rebecca Woods	Mrs Rebecca Woods	Mrs Rebecca Woods
Mr John Howell	Mr John Howell	Mr John Howell	Mrs Gill Enstone	Mrs Gill Enstone
Ms Louise Singh	Mrs Glynis Johnston	Mrs Glenda Cain (Vice Chair)	Rev Ravi Sangra	
Miss Rachel Cunningham	Mr John Rankin (Vice Chair)	Mrs Glynis Johnston	Mrs Glenda Cain	
Mrs Gill Enstone (Vice Chair)	Mrs Nicola Wilson	Rev Janet Roberts	Miss Rachel Cunningham (Vice Chair)	
Rev Ravi Sangra	Rev Ravi Sangra	Mr Phil Robinson		

Committees 2018/2019

Complaints & Hearings	Headteacher's Performance Management	Admissions Committee	Pupil Discipline	Appeals Committee
Mrs Glynis Johnston (Chair)	Mr John Howell	Mrs Rebecca Woods	Mrs Glenda Cain	Ms Louise Singh
Mrs Glenda Cain	Mrs Gill Enstone	Mr John Rankin	Mrs Gill Enstone	Rev Janet Roberts
Mrs Gill Enstone	Mrs Glenda Cain	Mrs Glenda Cain	Mr John Rankin	Mrs Nicola Wilson

Staffing Dismissal	Staffing Dismissal Appeals
Mrs Glenda Cain (Chair)	Mr Phil Robinson
Mrs Glynis Johnston	Rev Ravi Sangra
Mrs Gill Enstone	Rev Janet Roberts

Register of Interests 2017/2018

Name of Governor	Governance Roles in other Schools	Business and Financial Interests
Mr John Howell	None to record	None to record
Mrs Rebecca Woods	None to record	None to record
Mrs Glenda Cain	None to record	None to record
Mr John Rankin	None to record	None to record
Rev Janet Roberts	None to record	None to record
Mrs Gill Enstone	None to record	None to record
Mr Phil Robinson	None to record	None to record
Miss Rachel Cunningham	None to record	None to record
Mrs Glynis Johnston	None to record	None to record
Rev Ravi Sangra	None to record	None to record
Mrs Nicola Wilson	None to record	None to record

Record of Attendance 2017/2018

Name	Scheduled Meetings	Meetings Attended	Apologies Accepted	Absent
Mrs Rebecca Woods	21(Plus weekly meetings with the Chair of Governors)	21	0	0
Mr John Howell	8 (Plus weekly meetings with the Headteacher)	8	2	0
Mr John Rankin	9	7	2	0
Rev Janet Roberts	10	7	3	0
Mrs Glenda Cain	13	11	2	0
Mrs Gill Enstone	12	9	3	0
Mr Phil Robinson	7	6	1	0
Rev Ravi Sangra	7	4	2	1
Mr Pete Lovatt	7	6	1	0
Miss Rachel Cunningham	11	11	0	0
Mrs Nicola Wilson	11	11	0	0

Terms of Reference for Committees

Christian Distinctiveness

- To consider and advise the governing body on matters relating to the Christian character of the school
- To support and monitor links between school, parish and Diocese
- To consider curricular issues; how well the Christian character contributes to academic achievement and personal development of all learners
- To consider the effectiveness of the curriculum in RE and especially the teaching of Christianity also the effectiveness of leadership and management of RE
- To consider how well Collective Worship enables participants to develop an understanding of Jesus Christ and of God as Father, Son and Holy Spirit
- To consider how well Collective Worship reflects the distinctive values of the school as a Christian community
- To make arrangements for the Governing Body to be represented at School acts of Collective Worship where possible
- To receive regular reports on RE and Collective Worship
- To oversee arrangements for educational visits, including visits to places of worship
- *Additional items which individual Governing Bodies may wish to include*
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Curriculum

- To make recommendations to the full Governing Body on curriculum policy matters.
- To make recommendations to the full Governing Body on the School Improvement Plan.
- To carry out the Governors' responsibilities in relation to children with Special Educational Needs.
- To carry out the Governors' responsibilities in relation to national Curriculum assessment, reporting to parents and the provision of information to parents, LA, DfE.
- To meet with Subject Leaders to discuss the coverage and resource issues relating to each subject in the curriculum.
- To carry out other curriculum related tasks as delegated by the full Governing Body.

Staffing

- To develop, review and oversee the implementation of the Governing Body's personnel policies, to include:
 - Policy for discipline, competency and grievance matters
 - Appointments of the Headteacher and Deputy Headteacher
 - Whole school policy
 - Complaints policy and procedure
 - Performance Management policy
 - Equal Opportunities ensuring that all personnel matters are conducted in compliance with this policy
- To consider special requests for leave of absence.
- To review staffing structure whenever a vacancy arises.
- To carry out staffing related tasks as delegated by the full Governing Body.

Premises and Finance

- To make arrangements for the full Governing Body to inspect the premises on a regular basis.
- To ensure necessary work is carried out in the proper manner and within the financial limits of the school.
- To carry out the Governing Body's responsibilities in relation to Health and Safety Policy Statement is drawn up.
- To guide and assist the Headteacher in monitoring the budget during the course of the year and all other budgeting and financial matters.
- To ensure the school complies with the legal requirement of Fair Funding, Financial Regulations and the Council's Contract Standing Orders.
- To arrange auditing of non-public funds.
- To recommend a charging policy to the full Governing Body and to oversee its implementation.
- To meet with Subject Leaders to discuss the coverage and resource issues relating to each subject in the curriculum.
- To carry out premises and finance related tasks as delegated by the full Governing Body.

Complaints and Hearings

- To make any determination to dismiss any member of staff (*unless delegated to the headteacher*)
- To make any decisions under the Governing Body's personnel procedures e.g. disciplinary, grievance, capability where the Headteacher is the subject of the action*
- To make any decisions relating to any member of staff other than the Headteacher, under the Governing Body's personnel procedures (*unless delegated to the Headteacher*)
- To make any determination or decision under the Governing Body's General Complaints Procedure for Parents and others
- To make any determination or decision under the Governing Body's Curriculum Complaints Procedure, in respect of National Curriculum disapplications, and the operation of the Governing Body's charging policy:

*cannot be delegated to an individual

Appeals

- To consider any appeal against a decision to dismiss a member of staff made by the Hearings Committee*
- To consider any appeal against a decision short of dismissal under the Governing Body's personnel procedures e.g. disciplinary, grievance, capability*
- To consider any appeal against selection for redundancy*

*cannot be delegated to an individual

Admissions

- To determine within statutory provisions/Diocesan guidance and the governing body policy whether a child should be admitted to the school*
- To review admissions arrangements and to make recommendations for changes to the governing body in time for the policy to be determined each year

*cannot be delegated to an individual